

COVID-19 Health and Safety Plan Summary:

Monarch Montessori Preschool of Family Pathways

Plan Date: 08/01/2020

Anticipated Reopening Date, if applicable: 09/08/2020

Use these summary tables to provide your staff, facilities, and other invested persons with a detailed overview of your Health and Safety Plan. Facilities are required to share with staff and children this summary on their website. To complete the summary, copy and paste the summaries from the COVID-19 Health and Safety Plan tables above.

Face Masks

Requirement(s)

- * Use of face coverings (masks or face shields) by all staff and visitors
- * Use of face coverings (masks or face shields) by older children (as appropriate)

Strategies, Policies and Procedures

All staff and visitors are required to provide and wear their own clean, cloth face mask while in the facility. During the child health screening process outside the entrance at arrival, Lisa will wear both a mask and a face shield, as well as gloves, and will remove/change/clean these immediately afterwards and don a clean cloth face mask prior to riding the elevator and entering the classroom with the children. All preschool children are required to wear a clean face covering while in the facility. Parents will need to daily provide their child with their own clean face covering. The facility will have on hand a limited number of additional clean face coverings to be used in the event that a child has forgotten, lost, dropped, or otherwise rendered unwearable their face covering. The facility will not be able to provide children with new/clean face coverings daily.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)

* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by children (i.e., restrooms, drinking fountains, hallways, and transportation)

Strategies, Policies and Procedures

Learning materials are to be cleaned with a soapy water solution immediately after a child uses them. Learning materials will be disinfected with a bleach water solution at the end of each day, after children have departed.

Desks will be wiped with a soapy water solution before and after snack. Desks, seats, light switches, and other touched surfaces will be disinfected with a bleach water solution at the end of each day, after children have departed.

Carpets in the classroom are to be vacuumed daily.

Restrooms, hallways, elevator, and entryway are to be cleaned/disinfected daily by Family Pathways' cleaning staff.

Social Distancing and Other Safety Protocols

Requirement(s)

Child care space occupancy that allows for 6 feet of separation among children and staff throughout the day, to the maximum extent feasible or group management to limit cross-group interactions.

Restricting the use of common areas, and consider serving meals in alternate settings such as where the child care is being provided

*Hygiene practices for children and staff including the manner and frequency of hand-washing and other best practices

Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs

Strategies, Policies and Procedures

The size limitations of our classroom do not allow for 6' of social distancing between children.

Desks will be spaced apart as much as possible and children will have assigned seats so that work spaces are not shared.

Seat marker "dots" will be used to space children apart as much as possible when waiting in the entry area during arrival and departure. We will ride up & down the elevator in two groups, rather than all together, with the same staff member riding with the same group of children going up as going down each day. We will ask anyone else needing to use the elevator to please wait until we are finished.

Children will be taken to use the restroom and wash hands before snack in two separate groups rather than all together, to limit the number of children waiting together in the hallway.

Children and staff will wash hands with soap and water immediately before snack. Desks will be wiped down immediately before and after snack. Children will be given an appropriate amount of hand sanitizer to use, while supervised, upon arrival and departure, and as needed throughout each day.

Handling outdoor play consistent with the CDC Considerations.

**Limiting the sharing of materials among children in care
Staggering the use of communal spaces and hallways**

**Adjusting transportation schedules and practices to
create social distance between children**

**Limiting the number of individuals in facility rooms and
other facility spaces, and interactions between groups of
children**

**Coordinating with children regarding on site care,
transportation protocol changes and, when possible,
revised hours of operation or modified school-year
calendars**

Other social distancing and safety practices

We will print and laminate appropriate signs (from CDC website and/or others) and post them in locations seen by children and parents.

While Covid-19 is an issue, we are not allowing sibling visitation at this time. We are also not scheduling any special visitors to the classroom at this time. Any exceptions to this would have to have a temperature check and health screening before entering the facility and would be required to wear a cloth face mask.

When weather permits, we will take the children outside for the last 10 minutes of the day for outdoor activities such as sidewalk chalk, hopscotch, jump rope, etc., maintaining social distancing as best we can.

Children will have their own assigned plastic, wipe-able crayon box so that they will not be sharing crayons. Learning materials will be wiped down between use by each child. Children will not be permitted to use the same materials together at the same time. Children will work independently and individually at this time. Playdough will be used once by only one child and then set aside and rotated with other unused playdough through a 2-week cycle, so that the same playdough is not used twice within a 2-week period.

Children will be taken to use the restroom and wash hands before snack in two separate groups rather than all together, to limit the number of children waiting together in the hallway. We will ask that anyone else needing to use the restroom during that time, use the restroom on another floor or wait (sufficiently distanced) until we are finished.

At arrival and pick-up, parents will need to wait at the bottom of the stairs, socially distanced from other parents, while each child is screened at the door before entering and when released to their parents at departure.

We have a relatively small number of children and staff at any given time and will be using only the main classroom at this time. The smaller room will be used only to store cold snacks in the refrigerator there. The smaller room will also be our designated isolation area in the event that a child becomes sick while at school.

We will coordinate our Covid-19 strategies and protocols with those of Butler Area School District. We will follow the recommendations of the CDC & the PA DOH to the best of our ability.

Monitoring Children and Staff Health

Requirement(s)

- * Monitoring children in care and staff for symptoms and history of exposure
- * Isolating or quarantining children, staff, or visitors if they become sick or demonstrate a history of exposure
- * Returning isolated or quarantined staff, children, or visitors to school
- * Reporting to DOH and Certification
- * Notifying staff, families, and the public of facility closures

Strategies, Policies and Procedures

Children will be screened upon arrival each day with a temperature check, using a no-contact forehead thermometer, as well as a visual symptom check and a symptom & contact questionnaire. Anyone with a temperature of 100 degrees or more, anyone showing physical symptoms, and anyone answering yes to positive Covid-19 contact will not be admitted to the facility. Screening will take place outside the first floor entrance. Staff will monitor their own temperatures and health condition daily before arriving.

Staff will observe children throughout the day to ensure they continue to be healthy. Children who show indications of illness or not feeling well throughout the school day will have their temperature taken again, and if necessary, will be isolated from the rest of the group (in the preschool smaller room with Miss Lisa) until the child's parent (contacted by phone) can come to pick them up. Staff will monitor their own health to ensure they continue to be healthy. Preschool substitute teacher Bethany Buzard will be called to fill in as necessary.

If a child or staff member has been exposed (within 6' for 15 minutes or more) to an individual confirmed positive for Covid-19, they will need to quarantine for 2 weeks. If a child or staff member test positive/ are confirmed to have Covid-19, the school will need to close for at least 2 weeks while all other children and staff quarantine. The classroom will be thoroughly cleaned and disinfected before school will resume. A child or staff member confirmed with Covid-19 will need to have 2 negative tests and be fever free without the use of fever reducing medication for 72 hours, and have quarantined for the 2-week time period. (Be symptom free?)

Decisions regarding quarantine or isolation requirements of staff and children will be made in accordance with what is stated in the Health and Safety Plan, following the recommendations of the CDC and PA DOH, by Miss Chris and Miss Lisa, with any necessary conflict resolution or determination being made with final decision by the Executive Director.

Families will be notified of confirmed staff or child illness or exposure as immediately as possible by phone call from Miss Chris and/or Miss Lisa. Families will be notified of any changes to the Covid-19 Health

and Safety Plan in writing.

The Executive Director will be responsible for reporting suspected or confirmed cases of Covid-19 to the Department of Health and Child Care Certification.

All staff will be trained on our Health and Safety Plan and on protocols for monitoring children & staff health. Training will be provided in writing and with facility walk-through & discussion prior to the preschool reopening. The Executive Director will oversee and approve staff preparedness to implement the Health and Safety Plan prior to the preschool reopening.

Families will be notified by phone call and in writing in the event that the facility would need to close.

Other Considerations for Children and Staff

Requirement(s)

* Protecting children and staff at higher risk for severe illness

Unique safety protocols for children with complex needs or other vulnerable individuals

Strategic deployment of staff

Strategies, Policies and Procedures

None of our children are at a higher risk for severe illness, and Miss Chris is only at a somewhat increased risk because of age group. Miss Chris and Miss Lisa are willing and able to return. We have verified that Miss Bethany is also willing and able to return. We have contacted all of our families by phone to determine that at this point all of our children are willing and able to return. We will talk to the children about the importance of washing hands, containing coughs and sneezes, keeping our hands to ourselves, wearing masks, not hugging at this time, etc.

Parents and children who may be (or become)

unwilling/unable/uncomfortable to return at this time will be able and are invited to return in January instead if they choose.

Our substitute, Miss Bethany, will be called in as necessary. If unable to ensure staffing coverage, due to illnesses or Covid-19 exposure, we may need to close the school for a specified period of time as needed intermittently throughout the school year. Parents will be notified by phone as immediately as possible, as well as in writing, in the event we would need to close.